



TRADE RELATED TECHNICAL ASSISTANCE PROJECT 2

BRIEF ACTIVITY REPORT

Activity Title:	BFAR Training on Quality Management System
Component:	Standards Harmonisation and Sanitary and Phytosanitary (SPS) Conformity/ SPS Subcomponent
Activity Number:	2S.1.2.4
Date:	20-22 January 2010
Partner Agency:	Bureau of Fisheries and Aquatic Resources



Documenting for traceability: BFAR quarantine, fish health, and certifying officers and staff listen to the lecture on ISO 9001: Quality Management System (QMS) given by SGS QMS expert Merriam Castillo. QMS is seen to systematically organize the documentation system of BFAR in accordance to the market requirements.



Putting minds together: BFAR quarantine, fish health, and certifying officers and staff attend to their group assignments on developing QMS-based procedures from document checklisting to releasing of health certificate for fishery export.

Outcome:	Proposed action for developing and implementing a QMS system at BFAR central and regional levels
Objectives:	<ul style="list-style-type: none"> • Train participants on quality management system that include policies, principles and practice of product certification • Present and discuss with the participants a draft structure of a Quality Management System (QMS) for the management and control of documents and certificates that is simple, appropriate and conform to EU and internationally accepted standards • Gather and incorporate feedback from participants into an upgraded product certification system to be recommended by the STE (Short-term expert) to BFAR ASPCU (Administrative Support and Product Certification Unit) • Draft an action plan for a QMS system at BFAR central and regional levels
Core Subjects:	<ul style="list-style-type: none"> • Requirements for documentation as per ISO 9001:2008 • Documentation for the Quality Management System • Fisheries Administrative Order no.228 s. 2009 • Guidelines on the Certification System for Fishery and Aquaculture Products (HACCP System Certification and Issuance of Sanitary and Health certificate) • Major steps in setting up a system in export documentation and product certification
Methodology:	<ul style="list-style-type: none"> • Presentations/ lectures • Group work and discussions
Number of Participants and Profile:	(31) Central and regional BFAR certifying officers and staff involved in export documentation and product certification
Trainer:	Ms. Meriam Grace Castillo (STE on QMS)

